

Invitation for Quotation (Bid Call Notice)

Name of the project: Kothape Rural Solar Drinking Water Project (K-RSDWP)
Rakathum VDC-1, Ramechhap District

Title of Procurement: Supply, Construction/Erection, Testing & Commissioning of RSDWP

Contract Identification No: SESC-RSDWP-15-02

First date of Publication: 31 March, 2015

1. The User Committee of Kothape Rural Solar Drinking Water Project with a subsidy support under GoN/Alternative Energy Promotion Center (AEPC)/National Rural and Renewable Energy programme (NRREP)/Solar Energy Sub-Component (SESC) is developing above said project. The project is aimed to distributing water supply for **51 households** of RakathumVDC-1 of Ramechhap District. The users' committee intends to apply subsidy received from AEPC to the eligible payments under the contract for which this invitation for bid is issued. The Users' Committee will manage remaining fund from other sources and local contributions.

2. This invitation of bid is open to all eligible installation companies *pre-qualified for PVPS* by *AEPC* for the supply, Construction/Erection, Testing and Commissioning of the Community based Solar Photovoltaic Pumping project (RSDWP).

3. On behalf of Users Committee, Regional Service Center/REMREC forwards this bid call notice against the formal request from the users' committee. In addition to the email circulation to all pre-qualified companies, this bid notice and Salient features are available in website of AEPC (www.aepc.gov.np) and RSC (www.remrec.org) and also posted in the notice board of DDC: DEECCS Ramechhap district.

4. All works for the project shall be carried out in a single package. The contract includes all necessary work and services for the completion of the works as per agreed terms & conditions of contract documents between AEPC and respective qualified company. The Users Committee intends to select for supply of electro-mechanical equipments, installation, construction /erection, testing and commissioning of the projects.

5. The bidder should submit two copies (one original and a copy) of proposal with following documents. The bidder should follow the sample forms/formats provided by the employer while submitting the bid.

- 5.1 The bidder must submit an official Letter of Submission with authorized signature and official seal.
- 5.2 The bidder must submit the power of attorney for signing the proposal with specimen Signature of authorized person with office seal.
- 5.3 The letter of bid validity should be submitted separately along with the technical proposal.
- 5.4 The letter for commitment of penalty in case of withdrawal of the Bid after awarding the contract.
- 5.5 Original signed (blue inked) CVs of proposal project focal person. The project focal person should be an engineer or overseer in relevant field.
- 5.6 Work schedule with project completion timeline.

6. The bidder must fulfill the following conditions; otherwise respective proposal shall be disqualified.

- 6.1 The bidding documents should be included in sealed envelope. A technical and financial proposal should be sealed in separate envelopes and both the sealed envelopes should be placed in an outer envelope which should also be sealed.
- 6.2 The Bidder shall seal the original and another copy of the Bid in separate envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” The envelopes shall then be sealed in an outer envelope. The envelopes should be addressed to the Employer at the address given below in this bid notice, bear name and identification number of the contract and also the name and address of the bidder. If the envelope carries more than two bidding documents, and /or bidder’s name differs, the bid will be disqualified.
- 6.3 Only hard copied of sealed bid shall be considered. No e-documents will be considered in bidding process.
- 6.4 Bid must be valid for a period of 90 days after the deadline for bid submission date.
- 6.5 The technical proposal must have detail technical design and calculation, line diagram of electro-mechanical system and the technical specification sheets of proposed components.
- 6.6 The bidder must provide the specifications of lightning arrestor, surge protector, circuit breaker and the grounding system are necessary part of the technical proposal.
- 6.7 The financial proposal must have the break down cost of components required and it should be printed at bidder’s letter head with duly signed and stamped.
- 6.8 The warranty period should be two years with 3 after sales services.
- 6.9 Bid submitted after the deadline shall not be considered for evaluation.

7. The bidder must submit the bid to the following office on or before **17:00 hour** on **15/04/2015**. Documents received after this deadline will not be accepted. Bids received within deadline will be opened at 11:00 hours (local time) on 16/04/2015 at RSC/REMREC office, in the presence of the bidders’ representatives who choose to attend. The opening process will not be hampered even if representatives from participating companies are not present. If the last date of submission and opening falls on a Public holiday then the next working day shall be considered the last day.

8. Name of selected bidder will be forwarded within 7 days of opening to all participating companies.

9. The users’ community reserves the right to accept or reject all bids and cancel the Invitation for Bid Process with or without assigning any reasons whatsoever.

Bid Submission Address:

Kothape Rural Solar Drinking Water Project (K-RSDWP) Rakathum VDC-1, Ramechhap

C/O Resource Management and Rural Empowerment Centre (REMREC)

PO Box 019, Dhulikhel-2, Kavrepalanchowk, Nepal

Tel: 011-490021, Fax: 011-490721

Email: remrec@ntc.net.np, www.remrec.org

WORK PLAN SCHEDULE

SN	Key Milestones	Project Period(in weeks)					Remarks
		1	2	3	4	n	
1	Site Verification						
2	Submission of site verification report & Contract Agreement						
3	Equipment Delivery						
4	Installation						
5	Testing & Commissioning						
n							

Date:

To,
The User's Committee
.....Rural Solar Drinking Water Project(RSDWP)
.....VDC,.....District

RE: POWER OF ATTORNEY FOR SIGNING THE PROPOSAL

Name and Specimen Signature of the Person having authority to sign the Proposal:

Name..... Specimen Signature.....

Authority given by.....

Title of the person delegating the Authority.....

Signature of the person delegating the Authority.....

Seal of the Firm:

Date:

To,
The User's Committee
.....Rural Solar Drinking Water Project(RSDWP)
.....VDC,.....District

REF: Bid Validity Period

We,upon the bid call notice of the
Users Committee is pleased to submit quotation for
.....RSDWP to be installed in
.....VDC ofDistrict. We hereby
unequivocally and unconditionally guarantee and undertake to provide all quoted equipments during
the specified project period, without any reservation. The bid validity would remain valid up to
.....days after the deadline of bid submission.

We remain,

Yours sincerely

.....
Name
Position
Firm's name
Firm's Seal

Date:

To,
The User's Committee
.....Rural Solar Drinking Water Project(RSDWP)
.....VDC,District

REF: Commitment of penalty in case of withdrawal of the Bid after awarding of the contract (Contract Identification No:.....)

Dear Sir/Madam,

We,.....are pleased to submit the bid documents forRSDWP to be installed inVDC ofDistrict, Nepal based on the Bid Call Notice issued by the employer dated..... We hereby state that in case of withdrawal of bid after awarding of the contract, we shall pay penalty amount 2.5% of the bid amount (In words two and half percent) we have quoted. This commitment letter shall be valid 30 days beyond the bid validity period.

Yours sincerely,

.....

Name
Position
Firm's name
Firm's seal