

## Invitation for Bid

**Name of Project:** Belghari Rural Solar Drinking Water Project (RSDWP), Rakathum-2, Ramechhap District, Nepal

**Title of Procurement:** Supply, Construction/Erection, Testing and Commissioning of RSDWP

**Contract Identification:** RSC/REMREC-BERSDWP-014-2013/14

**First Date of Publication:** April 15, 2014

1. The User Committee of Belghari Rural Solar Drinking Water Project with a subsidy support under GoN/Alternative Energy Promotion Centre(AEPC)/National Rural and Renewable Energy Programme(NRREP)Solar Energy Sub Component is developing above said Project. The project is aimed at distributing water supply for **45 households** of Rakathum VDC Ward no 2 of Ramechhap District. The users' community intends to apply this subsidy received by AEPC to the eligible payments under the contract for which this invitation for quotation bid is issued. The users' community will manage remaining fund from other sources and from local contributions.
2. This invitation of bid is open to all eligible installation companies **pre-qualified for PVPS by AEPC** for the Supply, Construction/Erection, Testing, and Commissioning of the Rural Community Based Photovoltaic Pumping System (RSDWP).
3. On behalf of the users committee, Regional Service Center (RSC)/REMREC, forwards this bid call notice against the formal request from the users' committee. In addition to the email circulation to all pre-qualified companies, this bid notice and Salient Features are available in websites of AEPC([www.aepc.gov.np](http://www.aepc.gov.np)) or RSC/REMREC ([www.remrec.org](http://www.remrec.org).) and also posted in the notice board of DDC: DEECCS Kavre and DDC: DEECCS Ramechhap.
4. All works for the project shall be carried out in a single package. The contract includes all necessary work and service for the completion of the work as per agreed & conditions of contract document between AEPC and respective qualified company. The User Committee intends to select for supply of electromechanical equipment, installation, construction/erection, Testing and Commissioning of the project.
5. The bidder should submit the following documents with proposal. The bidder should follow the sample forms/formats provided by the employer while submitting the bid:
  - 5.1 The bidder must submit an official Letter of Submission with authorized signature and official seal;
  - 5.2 The bidder must submit the power of attorney for signing the proposal with specimen signature of authorized person and office seal;
  - 5.3 The letter of validity should be submitted separately along with technical proposal.
  - 5.4 The letter for commitment of Penalty in case of withdrawal of the Bid after awarding the contract.
  - 5.5 Original signed (blue inked) CVs of proposed project focal person. The project focal person should be an engineer or overseer in relevant field;
  - 5.6 Work schedule with project completion timeline:
6. The bidder must fulfill the following conditions; otherwise, respective proposal shall be disqualified:

- 6.1 The bidding documents should be included in sealed envelope. A technical and financial proposal should be sealed in separate envelopes and both the sealed envelopes should be placed in an outer envelope which should also be sealed. The envelopes should be addressed to the Employer at the address given below, bear name and identification number of the contract and the name and address of the Bidder. If the envelope carries more than two bidding documents, and/or bidder's name differs, the bid will be disqualified;
- 6.2 Only hard copied of sealed bid shall be considered. No E-documents will be considered in bidding process;
- 6.3 Bid must be valid for a period of 90 days after the deadline for bid submission date.
- 6.4 The technical proposal must have detail technical design and calculation, line diagram of electro-mechanical system and the technical specification sheets of proposed components.
- 6.5 Lightning arrestor, surge protector and the grounding system are necessary part of the technical proposal.
- 6.6 The financial proposal must have the break down cost of components required and it should be printed bidder's letter head with duly signed and stamped;
- 6.7 The warranty period should be two years with 3 after sales services.
- 6.8 Bid submitted after the deadline shall not be considered for bidding process;
7. The bidder must submit the bid to the following office on or before **17:00 hours on 29 April 2014**. Documents received after this deadline will not be accepted. Bids received within deadline will be opened at 11:00 hours (local time) on 30 April 2014 at RSC/Resource Management and Rural Empowerment Center (REMREC) Office, in the presence of the bidders' representatives who choose to attend. The opening process will not be hampered even if representatives are not present. If the last date of submission and opening falls on a public holiday then the next working day shall be considered the last day.
8. Name of selected bidder will be forwarded within 7 days of opening to all participating companies.
9. The Users Committee reserves the right to accept or reject all bids and cancel the Invitation of bid process with or without assigning any reasons whatsoever.

**Address:**

Belghari Rural Solar Drinking Water Project (RSDWP), Rakathum-2, Ramechhap District

C/O Resource Management and Rural Empowerment Centre (REMREC)

PO Box 019, Dhulikhel-2, Kavrepalanchowk, Nepal

Tel: 011-490021, Fax: 011-490721

Email: [remrec@ntc.net.np](mailto:remrec@ntc.net.np), Website: [www.remrec.org](http://www.remrec.org)

**WORK PLAN SCHEDULE**

SN	Key Milestones	Project period (in weeks)					Remarks
		1	2	3	4	n	
1	Site Verification						
2	Submission of site verification report & Contract Agreement						
3	Equipment Delivery						
4	Installation						
5	Testing & Commissioning						

Date:

To,  
The User's Committee  
.....Rural Solar Drinking Water Project (RSDWP)  
.....VDC, .....District

**REF: POWER OF ATTORNEY FOR SIGNING THE PROPOSAL**

Name and Specimen Signature of the Person having authority to sign the Proposal:

Name \_\_\_\_\_ Specimen Signature \_\_\_\_\_

Authority given by \_\_\_\_\_

Title of the person delegating the Authority \_\_\_\_\_

Signature of the person delegating the Authority \_\_\_\_\_

Seal of the Qualified Company:

Date:

To,  
The User's Committee  
.....Rural Solar Drinking Water Project (RSDWP)  
.....VDC, .....District

**REF: Bid Validity Period**

We, \_\_\_\_\_ upon the bid call notice of the  
Users Committee is pleased to submit quotation for  
\_\_\_\_\_RSDWP to be installed in  
\_\_\_\_\_ VDC of \_\_\_\_\_District. We hereby  
unequivocally and unconditionally guarantee and undertake to provide all quoted equipment  
during the specified project period, without any reservation. The bid validity would remain valid  
up to \_\_\_\_\_ days after the deadline of bid submission.

We remain,

Yours sincerely,

\_\_\_\_\_  
Name

Position

Qualified Company's name:

Qualified Company's seal

Date:

To,  
The User's Committee  
.....Rural Solar Drinking Water Project (RSDWP)  
.....VDC, .....District

**REF: Commitment of Penalty in case of withdrawal of the Bid (Contract Identification No:.....)**

Dear Sir/Madam,

We, ..... are pleased to submit the bid documents for.....RSDWP to be installed in.....VDC of..... District, Nepal based on the Bid Call Notice issued by the employer dated..... We hereby state that in case of withdrawal of bid after awarding of the contract, we shall pay a penalty amount of 2.5% of the bid amount (In words two and half percent) we have quoted. This commitment letter shall be valid 30 days beyond the bid validity period.

We remain,

Yours sincerely,

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Name  
Position  
Qualified Company's name  
Qualified Company's seal